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# Metrics for External Evaluation of PT&SCHE Programmes based on ESG Standards



## Areas of evaluation

1. Operation of the higher education institution
2. Human Resources
3. Students
4. Material Recourses
5. International Quality Assurance Control and Study Programmes Delivery

### Standards on the operation of the higher education institution

#### **Standard 1**

The higher education institution shall successfully fulfil its mission in the Slovenian and international higher education area. By achieving organizational and implementation objectives, it provides a quality of the higher education activity and its development.

If this concerns the first re-accreditation, the mission, vision, and strategy of the higher education institution shall demonstrate that the obligations of the founder are continued.

*Assessed shall be:*

- a) *the consistency of strategic planning with the mission, national and European guidelines;*
- b) *feasibility and comprehensiveness of strategic planning;*
- c) *adequacy of the assessment method of the fulfilment of strategic planning.*

#### **Standard 2**

The internal organization of a higher education institution shall ensure the participation of higher education teachers and staff, scientific staff and non-educational staff, students and other stakeholders in the management and development of the activity of a higher education institution.

*Assessed shall be the representation of stakeholders in the bodies of higher education institutions and the exercise of their rights and duties.*

#### **Standard 3**

Practical training of students in a work environment, if it is part of the education activity, shall be well organized and implemented as such. There shall be resources available for its implementation.

*Assessed shall be the following:*

- a) *systemic regulation of the practical training of students, and of its implementation;*
- b) *satisfaction of the participants in the practical training.*



#### **Standard 4**

The internal quality system shall enable the conclusion of the circle of quality on all areas of operation of the higher education institution.

*Assessed shall be the following:*

- a) *understanding the meaning and the role of an internal quality assurance system;*
- b) *self-evaluation report for the last concluded self-evaluation period, measures based on the self-evaluation in the period since the previous accreditation, and a plan which contains improvements for the following self-evaluation period;*
- c) *how the internal quality assurance system enables and promotes the development, connecting and an update of the educational, scientific, research or artistic activity and the impact of this activity on the environment.*

#### **Standard 5**

The higher education institution shall monitor the needs for knowledge and employment needs in the environment. It shall provide information regarding the employment possibilities in the fields suitable for the competences or the learning outcomes of graduates.

*Assessed shall be the following:*

- a) *participation of the higher education institution with the environment or employers, and their graduates;*
- b) *development of job centres, graduate clubs or other forms of organization.*

#### **Standard 6**

The higher education institutions shall inform the stakeholders and the public about the study programmes and their activity in a timely manner.

*Assessed shall be the approachability, content, reliability, understandability and the accurateness of the information about the activity of the higher education institution, especially the information regarding study programmes, their implementation and the scientific, professional, research or artistic activity from the fields and the disciplines of these programmes.*



## Standards on the Human Resources

### Standard 7

Higher education teachers and staff, and scientific staff shall be provided for a quality performance of the educational, research and other work.

*Assessed shall be the following:*

- a) *provision of educational and professional development of higher education teachers and co-workers since the previous accreditation;*
- b) *scientific, professional, research or artistic achievements of higher education teachers and scientific staff;*
- c) *criteria of the higher education institution for appointment to titles and fields for appointment;*
- a) *č) types of employment of higher education teachers and higher education staff.*

### Standard 8

Professional-technical and administrative staff shall be provided (hereinafter: non-educational staff) for efficient help and counselling.

*Assessed shall be the following:*

- a) *type and suitability of the help and counselling to students and other stakeholders;*
- b) *number, work area and education structure of non-educational staff;*
- c) *education and training of non-educational staff.*

## Standards on Students

### Standard 9

The higher education institution shall provide the students with adequate help and counselling.

*Assessed shall be the following:*

- a) *the consideration of the diversity and needs of students in the establishment and determination of the content of counselling or help;*
- b) *timely and efficient notification of students;*
- c) *monitoring of the satisfaction of students with the services;*
- d) *help with finding internships*

### Standard 10

Students shall have appropriate conditions for a quality of study, of scientific, professional, research or artistic work and extracurricular activities.

*Assessed shall be the following:*

- a) *implementation of the study and its conditions according to the needs and expectations of students;*
- b) *enabling suitable professional, artistic and research work of students;*
- c) *conditions for extracurricular activity;*
- d) *enabling quality internship placements.*



### **Standard 11**

The higher education institution shall protect students' rights.

*Assessed shall be the following:*

- a) *operation of the bodies of the higher education institution in this area;*
- b) *mechanisms for the recognition and prevention of discrimination of vulnerable groups of students and discrimination based on personal circumstances and beliefs of students;*
- c) *participation of student representatives in the bodies of the institution with other students.*

### **Standard 12**

Students participate in the assessment and the update of content and the implementation of the higher education institution activity.

*Assessed shall be the following:*

- a) *participation of students in the drafting of the mission, strategic guidelines, self-evaluation of the higher education institution and study programmes as well as their transformation;*
- b) *methods of ensuring participation in the self-evaluation and update of the activity.*

### **Standards on the Material Resources**

#### **Standard 14**

The institution shall provide suitable premises for the implementation of the higher education activity.

*The premises shall be assessed upon the consideration of the educational, scientific, professional, research or artistic activity, study programme proposals, human resources and the anticipated number of students enrolled.*

#### **Standard 15**

The institution shall provide the suitable technical, technological and other equipment for the execution of the higher education activity.

*The equipment shall be assessed upon the consideration of the educational, scientific, professional, research or artistic activity, study programme proposals, anticipated manner of their implementation (e-study, remote study...), human resources and the anticipated number of students enrolled.*

#### **Standard 16**

Suitable adjustments shall be provided for students with various forms of disability.

*Assessed shall be the adjustments of the premises and the equipment as well as communication and information accessibility.*



## Standards 17

Adequate and stable financial resources shall be provided for the implementation and further development of the higher education activity.

*Assessed shall be the financial plan for the following accreditation period or for the period for which an agreement has been concluded with the competent ministry, and the successfulness in meeting the financial plans in the last four years.*

## Standard 18

The library of the higher education institution shall have suitable study, professional and scientific literature and shall provide quality library services.

*Assessed shall be the following:*

- a) suitability of the study, professional and scientific literature;*
- b) the library stock, availability of the material, information bibliographic support and access to databases;*
- c) professional assistance by library employees;*
- d) development of the library activity.*

## Standards on the International Quality Assurance Control and Study Programmes Delivery

### Standard 19

The higher education institution shall evaluate and update the content, composition and implementation of the study programme.

*Assessed shall be the following:*

- a) whether the self-evaluation of a study programme enables its development and update by keeping its actuality and creating a quality of the educational environment;*
- b) methods and procedures of collecting information or proposals for the transformation of a study programme and its analyses;*
- c) appropriateness of informing the stakeholders on achieving the planned tasks or the findings and results of the self-evaluation of a study programme.*