

TABLE OF ACHIEVED / PLANNED RESULTS

<u>Title and reference number of the work package (WP)</u>	Analysis of policies and legal frameworks of PT & SCHE in EU. WP 1
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<u>Indicators of achievement and or/performance as indicated in the project proposal</u>	<i>The report was published as suggested in the indicators and outputs for the project.</i>
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Activities carried out to date to achieve this result:

Activity N°	Activity Title	Start date	End date	Place	Description of the activity carried out	Specific and measurable indicators of achievement
1.1	Benchmark analysis	01/2016	06/2016	UoA	Report produced	Report published

Activities to be carried out to achieve this outcome (before the end of the project)

Activity N°	Activity Title	Start date	End date	Place	Description of the activity to be carried out	Specific and measurable indicators of progress
1.1.1	Partner visit to UoA	6/6/16	7/6/16	UoA	Study visit by Serbian partners and Academia to UoA	Workshop notes used in report

TABLE OF ACHIEVED / PLANNED RESULTS

<u>Title and reference number of the work package (WP)</u>	Development of the legal framework for implementation for PT&SCHE. WP 2
<u>Indicators of achievement and or/performance as indicated in the project proposal</u>	<i>Defined policies, HE law and other legal documents and standards for accreditation / Quantitative indicators</i> <i>Quality of proposal of legal framework / Qualitative indicators</i>

Activities carried out to date to achieve this result:

Activity N°	Activity Title	Start date	End date	Place	Description of the activity carried out	Specific and measurable indicators of achievement
2.1	Survey on needs of PT&SCHE	March 2016	May 2016	The Belgrade Chamber of Commerce	<p>The Belgrade Chamber of Commerce together with other Serbian partners prepared frame for questionnaire. BCC and UNS teams prepared questionnaire. BCC conducted a survey among its members. The main objectives of this study were:</p> <ul style="list-style-type: none"> - Identify the real needs of employers in terms of defined profiles and competencies of staff, - The establishment of real need and interest of employers for flexible forms of education and training. 	<p>Achievement are given in the report</p> <p>Survey results on employer's interest for flexible forms of education within the PT&SCHE project</p>

Activity N°	Activity Title	Start date	End date	Place	Description of the activity carried out	Specific and measurable indicators of achievement
					<p>The research on the interest of employers for flexible forms of education was conducted from March to May 2016, as online survey which was completed by 212 companies.</p> <p>Analysis of the obtained material was conducted by BCC and UNS teams. The results are presented in Report.</p>	
2.2	Round table discussions	March 2016	May 2016	The Belgrade Chamber of Commerce	<p>One of the first activities within the project was to examine the situation on the labour market and the needs of employers for the offered new forms of education. Belgrade Chamber of Commerce conducted a survey (activities 2.1) and organized round tables discussion. The aim was to, through talks and discussions with the relevant stakeholders, receive direct opinions from employers, or from the industry. First round table (April 11th, 2016) was held with the Association secretaries and the managers of the Belgrade Chamber of Commerce centres representing the economic entities operating on the territory of Belgrade and who are distributed by branch. The aim of the second round table (May 13th, 2016) was a direct communication with the business community. Analyse of information obtained during round table discussions, in more details is given in Report.</p>	<p>Achievement are given in the REPORT</p> <p>Round table held at Belgrade Chamber of Commerce within the PT&SCHE project</p>

Activity N°	Activity Title	Start date	End date	Place	Description of the activity carried out	Specific and measurable indicators of achievement
2.3	Drafting policies for PT&SCHE	June 2016	March 2017	Serbia (Novi Sad, Kragujevac, Belgrade)	<p>Based on consideration of general literature and available data, and based on the results of the activities WP1 and the activities 2.1 and 2.2 in June 2016 has been prepared first proposal for a general definition of and access to PT and the SC and to consider ways of their introduction into the system of higher education in Serbia. This draft material was discussed and developed, in general and in detail, at the conference, during the 6 meetings of the Local Committee and during the second and third Project meetings.</p> <p>By the end of March 2017 three final documents in Serbian language has been prepared:</p> <ol style="list-style-type: none"> 1. Introduction 2. The policy for the introduction of a prolonged study (PT) in the educational system of the Republic of Serbia 3. The policy for the introduction of short programs (SC) in higher education of the Republic of Serbia <p>Documents 2 and 3 are combined out of activities 2.3; 2.5; 2.6 and 2.7.</p> <p>Also, to the document 3 some contributions are added as follows:</p> <ul style="list-style-type: none"> - The proposal for the framework of the national guideline on the implementation of SC of higher education - Proposal to amend the by-law for the realization SC - The proposal for a framework HEIS Rules on 	<p>Documents in Serbian language</p> <ol style="list-style-type: none"> 1. Introduction 2. The policy for the introduction of a prolonged study (PT) in the educational system of the Republic of Serbia 3. The policy for the introduction of short programs (SC) in higher education of the Republic of Serbia

Activity N°	Activity Title	Start date	End date	Place	Description of the activity carried out	Specific and measurable indicators of achievement
					<p>implementation of SC</p> <p>This material is forwarded to the National Council for Higher Education and the Ministry of Education, Science and Technological Development.</p>	
2.4	Conference	4. July	4. July	University of Belgrade Rectorate	<p>The conference, entitled "Introduction of Part-Time and Short - Cycle Studies in Serbia" was held in the rectorate building of the University of Belgrade.</p> <p>Conference activities were divided into two sections (Presentation of EU countries experience program; The higher education in Republic of Serbia).</p> <p>The conference was attended by 37 participants. In addition to representatives of partner institutions participating in the project, representatives of the universities Singidunum and Edukons, as well as of the Centre for Education Policy, were present.</p> <p>On the second day on Tuesday, 5 July 2016 the first Consortium meeting of the project was held.</p>	<p>A Short Report on the Conference "Introduction of Part-Time and Short-Cycle Studies in Serbia" July 4-5th 2016 in Belgrade, Republic of Serbia</p>
2.5	Definition of recommended policies				See 2.3	

Activity N°	Activity Title	Start date	End date	Place	Description of the activity carried out	Specific and measurable indicators of achievement
2.6	Definition of drafted legal framework for PT&SCHE				See 2.3	
2.7	Definition of accreditation criteria for SCHE				See 2.3	

Activities to be carried out to achieve this outcome (before the end of the project)

Activity N°	Activity Title	Start date	End date	Place	Description of the activity to be carried out	Specific and measurable indicators of progress
2.3	Drafting policies for PT&SCHE	Marc 2016	April 2016	Belgrade (Novi Sad, Kragujevac, Belgrade)	Translation of documents into English	
2.5	Definition of recommended policies				1. Introduction	
2.6	Definition of drafted legal framework for PT&SCHE				2. The policy for the introduction of a prolonged study (PT) in the educational system of the Republic of Serbia	
2.7	Definition of accreditation criteria for SCHE				3. The policy for the introduction of short programs (SC) in higher education of the Republic of Serbia	

Changes that have occurred in this result since the original proposal:

1. The official start of the project **Introduction of part time and short cycle studies in Serbia” – PT&SCHE** was in October 2015. In fact, the realization of the project began with Kick meeting which was held on 25 January 2016.
2. The results of activities 2.3, 2.5, 2.6 and 2.7 are summarized in documents: *The policy for the introduction of a prolonged study (PT) in the educational system of the Republic of Serbia* and *The policy for the introduction of short programs (SC) in higher education of the Republic of Serbia*

TABLE OF ACHIEVED / PLANNED RESULTS

<u>Title and reference number of the work package (WP)</u>	Strengthening sustainability of PT&SCHE with adoption of eLearning technologies & pedagogical approaches. WP 3
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<u>Indicators of achievement and or/performance as indicated in the project proposal</u>	<i>Indicators of achievement and/or performance as indicated in the project proposal for the WP6 (Pilot implementation of face-to-face part-time and short-cycle programs) are: number of traditional pilot PT and SCHE programs (2 planned), developed curricula and syllabi for 2 pilot traditional SCHE and PT programmes and their courses, developed and introduced teaching and learning materials, number of traditional courses for which learning and teaching materials was developed (24 planned), number of students enrolled in pilot programs.</i>
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Activities carried out to date to achieve this result:

Activity N°	Activity Title	Start date	End date	Place	Description of the activity carried out	Specific and measurable indicators of achievement
3.1	Analysis of needs and requirements for online PT&SCHE	November 2015	January 2016	Serbia and EU	<ul style="list-style-type: none"> - The questionnaire for EU partners developed - UNIKG in cooperation with VISER - Design of the questionnaire for the teaching staff – UNIKG in cooperation with VISER and UNS - Design of the questionnaire for students - UNIKG in cooperation with VISER and UNS - Development of e- questionnaire - UNIKG in cooperation with VISER and UNS (Questionnaires 3.1, 3.2 and 4.1 formed and distributed as one mutual form, for practical reasons) 	<ul style="list-style-type: none"> - EU Partners Questionnaire developed - 4 EU partner institutions responses received (TU, OUNL, UNIABDN, USZ) - RS Teaching staff questionnaire developed

					<ul style="list-style-type: none"> - Review of all the questionnaires and suggestions for improvement - VISER, UBG, UM, IRVAS, OUNL, ACADEMIA, UNIKG -Distributing the questionnaire to all EU HEI in the consortium – UNIKG in cooperation with all RS HEIs - Data collection and systematization - UNIKG -Writing the 3.1 report: needs and requirements, developing strategies, processes of assessment, experiences and good practices in the field of on-line PTSCHÉ – UNIKG - Review of the 3.1 report – by VISER, UBG, UM, IRVAS, OUNL, ACADEMIA, UNIKG 	<ul style="list-style-type: none"> - 537 teacher's responses received - RS Students questionnaire developed - Data collected and systematized -3.1 Report produced
3.2	Analysis of existing eLearning methodologies and technologies for PT&SCHE	January 2016	March 2016	Serbia and EU	<ul style="list-style-type: none"> - The questionnaire for EU partners developed - VISER in cooperation with UNIKG - Design of the questionnaire for the teaching staff – VISER in cooperation with UNIKG and UNS - Design of the questionnaire for students - VISER in cooperation with UNIKG and UNS - Development of e- questionnaire – VISER in cooperation with UNIKG and UNS (Questionnaires 3.1, 3.2 and 4.1 formed and distributed as one mutual form, for practical reasons) - Review of all the questionnaires and suggestions for improvement - UNIKG, UBG, UM, IRVAS, OUNL, ACADEMIA, UNIKG Distributing the questionnaire to all EU HEI in the consortium – UNIKG in cooperation with all RS HEIs - Data collection and systematization - VISER 	<ul style="list-style-type: none"> - EU Partners Questionnaire developed - 4 EU partner institutions responses received (TU, OUNL, UNIABDN, USZ) - RS Teaching staff questionnaire developed - 838 teacher's responses received - RS Students questionnaire developed - Data collected and systematized -3.2 Report produced

					- Writing the 3.2 Report - the existing eLearning methodologies and technologies – VISER - Review of the 3.1 report – UNIKG, UBG, UM, IRVAS, OUNL, ACADEMIA, UNIKG	
3.3	Development & adoption of eLearning technologies & methodologies	April 2016	June 2016	Serbia and EU	- 3.3 questionnaire developed and administered during a study-visit at the Open University of the Netherlands at 28 & 29 November 2016 to all RS HEIs – UONL - 3.3 Report produced: Specification of adopted e-Learning technologies and methodologies – UONL - Review of the 3.3. report - VISER, UNIKG, UBG, UM, IRVAS, ACADEMIA, UNIKG, OUNL	- Questionnaire produced - RS partners' responses collected - 3.3 Report produced
3.4	Development of authoring tool	May 2016	March 2017	Serbia	- The analysis of the partners needs conducted - UM - The authoring tool has been finished – UM, VISER, UNIKG, UBG, UM, IRVAS, ACADEMIA, UNIKG, OUNL	- Authoring tool developed and functional
3.5	Development of eLearning platform	February 2017	September 2017	Serbia	- The analysis of the partners needs in progress - IRVAS	

Activities to be carried out to achieve this outcome (before the end of the project)

Activity N°	Activity Title	Start date	End date	Place	Description of the activity to be carried out	Specific and measurable indicators of progress
3.1	Analysis of needs and requirements for online PT&SCHE	November 2015	January 2016	Serbia and EU	Printing of the report 3.1	3. 1 Report printed
3.2	3.2	Analysis of existing eLearning methodologies and	January 2016	March 2016	Printing of the report 3.2	3. 2 Report printed

		technologies for PT&SCHE				
3.3	Development & adoption of eLearning technologies & methodologies	April 2016	June 2016	Serbia and EU	Activity completed	
3.4	Development of authoring tool	May 2016	March 2017	Serbia	- The end of the activity 3.4 (Workshop events for pilot authoring group) is planned for March 2017	- 2 workshops organized at UM and VISER - Staff trained
3.5	Development of eLearning platform	February 2017	September 2017	Serbia	- Development of e-Learning platform for online PT&SCHE - Development of pilot e-Learning courses for 3 PT and SCHE programs	- e-Learning platform - Pilot e-Learning courses for 3 PT and SCHE programs developed

Changes that have occurred in this result since the original proposal:

All the activities are being implemented in accordance with the proposal. Due to the initial delay of the activities of all Erasmus+ KA2 projects of this call, WP3 activities 1,2 and 3 had to be delayed for some time as well, but due to the dedication and extra work of the partners, the consortium managed to catch up and perform all the activities predicted for the period up to this report in due time.

TABLE OF ACHIEVED / PLANNED RESULTS

<u>Title and reference number of the work package (WP)</u>	Organization and teaching methodologies of face-to-face (F2F) of PT studies. WP4
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<u>Indicators of achievement and or/performance as indicated in the project proposal</u>	Report on needs, existing practices and constraints of PTS studies Recommendations for organization of F2F PT studies
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Activities carried out to date to achieve this result:

Activity N°	Activity Title	Start date	End date	Place	Description of the activity carried out	Specific and measurable indicators of achievement
4.1	Analysis of needs, existing practices & constraints of F2F PT studies	1.10.2016.	10.2.2017.	Serbia	Existing practice from EU have been summarized. During study visits to EU, materials of PT studies in partner countries and experiences have been collected. Project EU partners prepared overviews of the current situation and on best practices in their countries. Moreover, information on good practice on PT studies from other EU countries have been gathered from internet and in e-mail contacts with EU colleagues from other universities non-belonging to project consortium.	Reports of existing practices in EU countries have been prepared. 6 reports about project partner countries plus 4 reports on other EU countries. Additionally, summary of EUROSTAT statistical data on PT studies is prepared.

Activities to be carried out to achieve this outcome (before the end of the project)

Activity N°	Activity Title	Start date	End date	Place	Description of the activity to be carried out	Specific and measurable indicators of progress
4.2	Definition of recommendations for organization of F2F PT studies	10.2.2017.	12.6.2017.	Serbia (University of Novi Sad)	Recommendations for organizing F2F PT studies will be prepared based on the results from Activity 4.1: examples of good practice from EU and advises from project partner countries.	Recommendations for organizing F2F PT studies

Changes that have occurred in this result since the original proposal:

Since the original proposal, there are no any changes regarding planned results.

TABLE OF ACHIEVED / PLANNED RESULTS

<u>Title and reference number of the work package (WP)</u>	Pilot implementation of F2F PT&SCHE programs. WP6
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<u>Indicators of achievement and/or performance as indicated in the project proposal</u>	<i>Indicators of achievement and/or performance as indicated in the project proposal for the WP6 (Pilot implementation of face-to-face part-time and short-cycle programs) are: number of traditional pilot PT and SCHE programs (2 planned), developed curricula and syllabi for 2 pilot traditional SCHE and PT programmes and their courses, developed and introduced teaching and learning materials, number of traditional courses for which learning and teaching materials was developed (24 planned), number of students enrolled in pilot programs.</i>
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Activities carried out to date to achieve this result:

Activity N°	Activity Title	Start date	End date	Place	Description of the activity carried out	Specific and measurable indicators of achievement
6.3.	Implementation of F2F programs	15.09.2017.	14.08.2018.	VISER	This activity predicts implementation of developed F2F programs in VISER.	This activity has not been started yet.

Activities to be carried out to achieve this outcome (before the end of the project)

Activity N°	Activity Title	Start date	End date	Place	Description of the activity to be carried out	Specific and measurable indicators of progress
6.1.	Development of curricula & course syllabi	15.10.2016.	14.01.2017.	VISER	Development of the appropriate curricula and course syllabi for one short cycle program named Vehicle Control Systems Diagnosis and one part time program related to Information Systems. The VISER report about curriculum and course syllabi for short cycle	Written reports about curricula and course syllabi for one short cycle program and one part time program.

					<p>program can be found as file WP6.1-VISER-SC.docx in google drive folder: https://drive.google.com/drive/folders/0B1ZchTS2PgyCS0ZINlpDWG9YbIU Also, VISER report of curriculum and course syllabi for part time program can be found as a file WP6.1-VISER-PT.docx in the same google drive folder.</p>	
6.2.	Development of teaching and learning material	15.0 1.20 17.	14.10 .2017 .	VISER	<p>Development of the appropriate audio, video, multimedia-interactive and traditional teaching materials for one short cycle and one part time face-to-face program is in progress. Currently prepared materials for short cycle program can be found in folder WP 6.2 - SC-Teaching materials, on address: https://drive.google.com/drive/folders/0B1ZchTS2PgyCMGNGRkhUc3Ewa0k. Currently prepared materials for part time program can be found in folder WP 6.2 - PT-Teaching materials, on address: https://drive.google.com/drive/folders/0B1ZchTS2PgyCMGNGRkhUc3Ewa0k.</p>	<p>Level of development of teaching and learning materials for 24 (7 obligatory + 17 elective) subjects within the short cycle program related to Vehicle Control Systems Diagnosis is around 40%. Level of development of teaching and learning materials for part time program related to Information Systems is around 30%.</p>

TABLE OF ACHIEVED / PLANNED RESULTS

<u>Title and reference number of the work package (WP)</u>	<i>WP 7. Dissemination and Exploitation</i>
<u>Indicators of achievement and or/performance as indicated in the project proposal</u>	<i>Project visibility items (logo, templates website), D&E Plan, D&E Working Group, Internal mailing lists, project information in national languages on institutional websites, Google drive for internal communication, study trip programmes and photo galleries online, Dissemination questionnaires, reports on dissemination activities for the Consortium, press release, intersectoral round table discussion, teaching materials, methodology guides</i>

Activities carried out to date to achieve this result:

Activity N°	Activity Title	Start date	End date	Place	Description of the activity carried out	Specific and measurable indicators of achievement
1.	Project visibility	01. 25. 2016	31. 03 2016	Belgrade	Project visibility items created and 1 st version of project website (in English) designed (then continuously updated), templates created for project documentation.	1 logo, 1 website, 7 templates.
2.	Website information	04.01. 2016	30.06. 2016/ continuously updated	Belgrade, Szeged, Aberdeen	Information on PT&SCHE project in different languages on Institutional websites. (Serbian, English and Hungarian)	Information on 8 different institutional websites
3.	Dissemination and Exploitation Plan	03.01. 2016	02.04.2016	Szeged	Developing Dissemination and Exploitation Plan	1 D&E Plan

4.	Means for internal communication	03.01. 2016	01.04. 2016/continuously updated	All locations of partner institutions	Google Drive set up for internal communication and internal mailing lists created	Google drive and mailing lists (all participants and WP leaders)
5.	Study trip agendas and online photo gallery	15.03. 2016	30.10. 2016.	SLO, HU, EE, UK, NL	Serbian partners visited and gathered information and experiences on PT and SC studies in the countries of partners from EU countries.	5 study visit agendas, 1 online photo gallery
6.	Dissemination working group	05.07.2016	05.07. 2016.	Belgrade	Working group and mailing list of WG members created at Consortium meeting.	1 mailing list
7.	Reports on Dissemination	05.07. 2016.	19.01. 2017.	Belgrade, Novi Sad	2 ppt presentations on dissemination activities and tasks by WP leader	2 ppts
8.	Dissemination questionnaire	05.01. 2017.	19.01. 2017/to be continued	Novi Sad	Dissemination questionnaire created in order to summarize dissemination activities done so far.	1 questionnaire
9.	Online articles	18.09. 2016.	26.03. 2017.	Szeged	3 online articles published on 1. Project outline, 2. Szeged study trip 3. Novi Sad consortium meeting	3 articles
10.	Intersectoral round table discussions	01.04. 2016	12.09.2016	Belgrade and Szeged	Intersectoral round table discussions with the involvement of external stakeholders organized for wider publicity	3 round table discussions

Activities to be carried out to achieve this outcome (before the end of the project)

Activity N°	Activity Title	Start date	End date	Place	Description of the activity to be carried out	Specific and measurable indicators of progress
1.	Mailing list	01.04. 2017.	30.08. 2018.	All locations	Mailing list of external stakeholders and potential beneficiaries created for external communication and exploitation	1 mailing list of external stakeholders
2.	Dissemination questionnaires updated	01.04. 2017.	18. 06. 2017/to be continued	All locations	Dissemination questionnaires will be updated by working group in order to accommodate the needs of the new project phase	1 updated dissemination questionnaire

3.	Dissemination reports for consortium meetings	18.06.2017	30.08.2018.	Belgrade, Kragujevac	Ppts prepared by WP leader summarizing dissemination activities and future tasks.	3 ppts
4.	Teaching materials and methodology guides	18.06.2017.	30.09.2017.	All locations	Teaching materials and accompanying methodology guides created for PT and SC studies for piloting.	Teaching materials and methodology guides
5.	Brochure on teaching materials, course syllabi and PT and SC programs	18.06.2017.	30.08.2018	Belgrade and all locations	After developing new PT and SC courses informative leaflets will be published by the institutions concerned.	Leaflets/brochures in Serbian and English
6.	Final conference	30.09.2018.	30.09.2018.	Belgrade	Conference materials produced online, presentations prepared and conference proceedings published	1 conference website and 1 volume of proceedings
7.	TV appearance	01.09.2018	30.09.2018.	Belgrade	Final conference presentations and events go on TV	Min. 1 TV appearance

Changes that have occurred in this result since the original proposal:

Since the start of the project was delayed, dissemination activities have had delayed start times as well. Since consortium members represent different types of institutions both at national and international levels, in the first phase we concentrated on internal communication and dissemination, while in the 2nd phase external communication and exploitation will be focused on.

Please add as many tables as necessary.

TABLE OF ACHIEVED / PLANNED RESULTS

<u>Title and reference number of the work package (WP)</u>	Quality control and monitoring. WP8
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<u>Indicators of achievement and or/performance as indicated in the project proposal</u>	Defined plan for project QA, Monitoring metrics for pilot implementations, Internal project monitoring and control Defined metrics for PT & SCHE
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Activities carried out to date to achieve this result:

Activity N°	Activity Title	Start date	End date	Place	Description of the activity carried out	Specific and measurable indicators of achievement
8.1	QA Plan	January 2015	July 2015	Maribor, Slovenia	Developed the project QA plan with annexes	QA plan and handbook
8.2	Defined metrics for PT & SCHE	November 2016	January 2017	Maribor, Slovenia, Novi Sad, Serbia	Metrics for PT & SCHE accreditation, delivery, assessment as well as external examination and monitoring	QA Guidelines for PT & SHCE

Activities to be carried out to achieve this outcome (before the end of the project)

Activity N°	Activity Title	Start date	End date	Place	Description of the activity to be carried out	Specific and measurable indicators of progress
8.3	Internal project monitoring and control	January 2015	Month 34	Hungary	Quarterly performance of internal project control. Final version to be presented as a QA Report.	QA Report

8.4	Monitoring metrics for pilot implementation	October 2017	Month 34	Hungary	External examination, measuring student satisfaction and assessing the quality of the pilot program delivery.	Pilot Study Program Quality Report
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TABLE OF ACHIEVED / PLANNED RESULTS

<u>Title and reference number of the work package (WP)</u>	Project management. WP9
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<u>Indicators of achievement and or/performance as indicated in the project proposal</u>	<i>Project indicators: Start and end date of an activity, timely delivery of results as planned, quality of deliverables verified by QA team.</i>
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Activities carried out to date to achieve this result:

Activity N°	Activity Title	Start date	End date	Place	Description of the activity carried out	Specific and measurable indicators of achievement
9.1	Project kick-off meeting	25.01.2016	25.01.2016	Belgrade	The topics discussed: <ul style="list-style-type: none"> • The background and aims of the PT&SCHE project • Aims and rules of ErasmusPlus CBHE program in Serbia (representative of the Serbian office of ErasmusPlus) • Planning project activities for the Year 1: deliverables, milestones • Project organization: management board, WP leaders, dissemination, quality assurance 	All agenda questions were discussed, steering and local committees were elected. First plan for activities was agreed. Instructions on quarterly reports were provided.

					<ul style="list-style-type: none"> Financial management and reporting: staff cost conventions, travel & accommodation costs Equipment tender Dissemination: Web site, flyers, media presence Discussion: meetings and travel arrangements Next project meeting: venue, time 	
9.1	The first consortium meeting	05.07.2016	05.07.2016	Belgrade	<ul style="list-style-type: none"> Reporting on implemented activities Financial management Planning work activities until end of the first year <ul style="list-style-type: none"> a. WP2 b. WP3 c. WP4 d. WP7 Planning meetings and travels for year 2016 	All agenda questions were discussed, plans on implementing work packages were agreed.
9.1	The second consortium meeting	22.08.2016	23.08.2016	Tallinn	Discussing ongoing WP3 and WP4 activities, planning for travels.	All agenda questions were discussed, plans on implementing work packages were agreed.
9.1	The third consortium meeting			Novi Sad	<ul style="list-style-type: none"> Overview of works made during the year one. PO critique and advices Follow-up WP2. Status and plans for year 2 WP3. Status and plans for year 2 WP4. Current status and plans for year 2 WP5. Plans for year 2 WP6. Plans for year 2 Dissemination planning Quality assurance works Planning work on the technical progress report 	All agenda questions were discussed, plans on implementing work packages were agreed. The most of attention were provided to planning of starting the courses on Autumn. The consortium has decided to organize the next consortium meeting on June 19th,

					<ul style="list-style-type: none"> Organizational and financial issues Bilateral meetings for the partners 	to ensure proper preparation to the course works.
9.3	1 st Local committee meeting	29.02.2016.	29.02.2016.	University of Belgrade, Belgrade	<ol style="list-style-type: none"> Introduction notes Project planning and coordination (WP2) Project financing Miscellaneous	WP2 meeting minutes Participant list
9.3	2 nd Local committee meeting	20.04.2016.	20.04.2016	Belgrade Metropolitan University, Belgrade	<ol style="list-style-type: none"> Studies in Serbia”, 4-5 July 2016 and discussion on PT and SCHE matters Financial issues and administrative questions Coordination of activities of local partners Planning of travels to Tallinn (August) and Hungary (September) and other meetings Equipment – preparation of lists of equipment, working team nomination	Conference Program PT&SCHE July 2016 Local Coordination Team meeting Agenda Participant list PT&SCHE Project Local Coordination Team Minutes Local committee meeting 20.04.2016 BMU
9.3	3 rd Local committee meeting	29.06.2016.	29.06.2016.	University of Belgrade, Belgrade	<ol style="list-style-type: none"> Preparing agenda of PT&SCE Conference Jul 2016 General paragraph of part-time and short-cycle studies	Agenda of PT&SCE Conference Jul 2016 Participant list
9.3	4 th Local committee meeting	21.12.2016.	21.12.2016.	University of Novi Sad, Novi Sad	<ol style="list-style-type: none"> Second steering committee meeting <ol style="list-style-type: none"> Discussion on 4th version of legal documents for adoption of PT&SCHE 	Participants list Minutes Local committee meeting
9.3	5 th Local committee meeting	30.01.2017.	30.01.2017.	Belgrade Metropolitan University, Belgrade	<ol style="list-style-type: none"> Discussion and adoption of WP2 deliverables Tendering procedure for technical equipment 	Minutes Local committee meeting Participants list
9.3	6 th Local committee meeting	20.02.2017.	20.02.2017.	Belgrade Metropolitan University, Belgrade	<ol style="list-style-type: none"> Finalising WP2 documents Tendering procedure	Participants list Minutes Local committee meeting

9.4	Interim Report	14.04.2017	14.04.2017	Tallinn	Interim report (IR) will be submitted at the midpoint of the project, after a year half.	Interim report includes information about the achieved results and actual resources used.

Activities to be carried out to achieve this outcome (before the end of the project)

Activity N°	Activity Title	Start date	End date	Place	Description of the activity to be carried out	Specific and measurable indicators of progress
9.1	Forth project meeting	19.06.2017	19.06.2017	Belgrade	The main goal of the meeting is preparation of a coordination of forthcoming starting of the courses	Plan for activities on starting of the courses
9.1	Fifth project meeting	28.05.2018	28.05.2018	Kragujevac	The meeting will propose discussions of the results of implementation of online programs	Analysis and preparation for the final reporting activities
9.1	Final project meeting	15.10.2018	15.10.2018	Belgrade	Project coordination meeting will be conducted in conjunction with the Final Conference and will be devoted to finalizing the project	Finalizing project
9.2	Efficient overall project management	14.04.2017	14.10.2018	Tallinn	The management team will operationalize the project strategy and will be responsible for continual project management, providing major channels for communication, interaction and monitoring of partners.	
9.3	Efficient local project management	14.04.2017	14.10.2018	Belgrade	Local project teams is established at each member of the consortium. Main goal of the local project teams is to discuss and develop a detailed action plan, indicating a clear distribution of responsibilities for each task and project output designated for that institution. The continual local project management structure will ensure regular communication	

					with the project coordinator and their involvement in the project activities.	
9.4	The final report	14.10.2018	14.10.2018	Tallinn	The final report (FR) will present all over project results; will give information about the actual resources used, contributions of each partner and suggestion for further development to achieve a sustainable implementation of the results.	